



# Brighton & Hove City Council

## FORWARD PLAN OF KEY DECISIONS

SEPTEMBER TO DECEMBER 2008

KING'S HOUSE  
GRAND AVENUE  
HOVE  
BN3 2LS  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Revised Edition 4

Published 03 September 2008

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

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Brighton & Hove City Council Forward Plan September to December

Ref	Date decision to be taken	Key Decision (Including Brief Summary * Expected Outcome) (including ward/area)	Decision-making Body, Edition of Forward Plan when first appeared	Consultation Where Required (Details given: Who, How & Closing date)	Lead Officer (to whom representations should be made, and holder of documents)
<b>ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>					
CAB 2377	01/04/09 01/04/09	<p>All Wards <b>Single Homeless Strategy</b></p> <p>Approval to implement a city-wide, multi-agency strategy to address single homelessness and rough sleeping.</p> <p>The item has been deferred from the 8<sup>th</sup> October CMM until April 2009, as the Government is currently reviewing national Rough Sleeping Strategy and the deferral will allow the council to take the national approach into consideration before finalising a local strategy.</p>	<p>Cabinet</p> <p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 2</p>		Steve Bulbeck Tel: 293120

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CAB 2197	20/11/08	<p>All Wards  <b>Community Stadium Development</b></p> <p>(a) Approval to an Agreement for Lease and Lease;                      (b) Approval to Heads of terms for spreading excavated chalk on a neighbouring field owned by the council;                      (c) Conditional landowner approval to the business case.</p>	<p>Cabinet                      Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 1</p>	<p>Consultation with officers in Legal, Finance and Property Services.</p>	<p>Chris Mortimer Tel: 292556</p>

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CAB 2203		<p>All Wards <b>BHA Community Stadium – Chalk Disposal</b></p> <p>To seek authority for landlord’s consent and associated lease negotiations to the chalk disposal resulting from the building works and site excavations for the community stadium.</p> <p>This item has been withdrawn and will be consolidated into the report on the Disposal of the Community Stadium Site in due course (17.07.08 Edition 3).</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 1</p>		Angela Dymott Tel: 291450
CAB 3080	15/01/09	<p>All Wards <b>Core Strategy</b></p> <p>This item had been deferred from the 18<sup>th</sup> December Cabinet to the 15<sup>th</sup> January 2009 Cabinet meeting.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 4</p>		Liz Hobden Tel: 292504

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HSG 2154	14/01/09	<p><b>Hanover &amp; Elm Grove St Gabriel's 10-year Lease</b></p> <p>To consider leasing St. Gabriel's for 10 years to provide support living for people with learning disabilities.</p> <p>The item had been deferred from the 10<sup>th</sup> September CMM until 14<sup>th</sup> January 2009. The reason for the deferment was that the owner has to get planning consent and also to cost out the works to develop the property to the required design. He was therefore not in a position to agree the cost of the lease with the council and therefore officers were unable to provide an accurate financial appraisal until this time.</p>	<p>Cabinet Member for Housing</p> <p>Edition 1</p>		Sylvia Peckham Tel: 293318
<b>CHILDREN'S TRUST BOARD MEETING 8TH SEPTEMBER 2008</b>					

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CYPT B 2209	08/09/08	All Wards <b>My Place Strategy</b>  To agree the proposed bid to go forward on 30 September to the Big Lottery Fund	Children & Young People's Trust Board Cabinet Member for Children & Young People  Edition 1	Young people, community & voluntary sector, sporting sector and other stakeholders. Dates for consultation to be confirmed.	Gillian Cunliffe Tel: 293447
CYPT B 2678	08/09/08	All Wards <b>Phase 3 Children's Centres</b>  To agree the number and location of Phase 3 Children's Centres.	Children & Young People's Trust Board Cabinet Member for Children & Young People  Edition 2 Revised		Caroline Parker Tel: 01273 293587
<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN SEPTEMBER 2008</b>					
CYP 2365	08/09/08	All Wards <b>Primary Strategy for Change</b>  To update Cabinet on progress with the Primary Strategy for Change and consultation with relevant stakeholders	Cabinet Member for Children & Young People  Edition 1 - Revised Version	Consultation will take place with relevant stakeholders throughout June and July 2008.	Gil Sweetenham Tel: 293433

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CYP 2676	08/09/08	<p>All Wards <b>Early Years Capital Grant</b></p> <p>To seek authority for a strategy for allocating the early years capital grant over the next three years.</p>	<p>Cabinet Member for Children &amp; Young People Cabinet Member for Children &amp; Young People</p> <p>Edition 2 Revised</p>		Caroline Parker Tel: 01273 293587
HSG 2375	10/09/08	<p>All Wards <b>Long Term Contract for the Servicing, Maintenance, Repair and Refurbishment of all HRA Lifts</b></p> <p>To seek authority to tender this specialist contract.</p> <p>This item has been moved forward from the 8<sup>th</sup> Oct CMM to 10<sup>th</sup> Sept CMM. This is because the extension to the existing contract expires 31-03-08. The new contract needs to go through the OJUE process over 6 months and also requires a minimum of 2 months lead in time. It must be on site 01/04/09 otherwise there will be no contract for the HRA lifts leading to a health and safety issue. Need to commence the tender process in September.</p>	<p>Housing Cabinet Member Meeting</p> <p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 2</p>	To be reported to area panels in October.	Phil Weaving Tel: 29-2292

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HSG 2160	10/09/08	<p>All Wards  <b>Consultation Draft: Housing Strategy 2008-2013: healthy homes, healthy lives, healthy city (incorporating the draft Older People's Housing Strategy and draft LGBT People's Housing Strategy).</b></p> <p>Review of the City wide Housing Strategy.</p>	<p>Cabinet Member for Housing</p> <p>Edition 1</p>	<p>Housing Management Consultative Committee. Strategic Housing Partnership / Local Strategic Partnership.</p> <p>Early stakeholder consultation to inform strategy development has already taken place June to August 2007 and December to January 2007/08/ Strategic Housing Partnership have had ongoing input. Further consultation to the draft strategy will be undertaken in summer 2008.</p>	<p>Martin Reid Tel: 29-3321</p>

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HSG 2635	10/09/08	All Wards <b>Learning Disability Short Breaks Policy</b>  To feedback on consultation outcome of short breaks allocation.	Cabinet Member for Housing  Edition 2 Revised	To feedback on consultation outcome of short breaks allocation.	Naomi Cox Tel: 295813
HSG 3270	10/09/08	All Wards <b>Door Entry Systems, Closed Circuit TV and Alarms</b>  To authorise the procurement and award ten-year contract for the service repair and provision of Door Entry Systems, CCTV and Alarm Systems to HRA properties, following financial due diligence and cost comparison of tenders and in consultation with the Cabinet Member for Housing.	Cabinet Member for Housing Cabinet Member for Housing	Tenants will be consulted at Area Panels.	Peter Matthews Tel: 01273 293370

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HSG 3272	10/09/08	<p>All Wards <b>TV Aerial Installations</b></p> <p>approve the recommendation to tender for a 5 year citywide contract to lease and maintain TV aerial systems with a secondary system for foreign language channels for all HRA blocks with existing communal aerial systems.</p>	<p>Housing Cabinet Member Meeting</p> <p>Cabinet Member for Housing Cabinet Member for Housing</p>	Tenants will be consulted at Area Panels.	Peter Matthews Tel: 01273 293370
HSG 3793	10/09/08	<p>All Wards <b>Expenditure of the 2007/08 Private Sector Housing Renewal Grant Allocation and Amendments to the Council's Housing Renewal Assistance Policy</b></p>	Cabinet Member for Housing		Martin Reid Tel: 29-3321

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ENVC MM 2173	11/09/08	<p>All Wards <b>Cycling Demonstration Town - Funding</b></p> <p>Approval sought to participate.</p>	<p>Environment Cabinet Member Meeting</p> <p>Cabinet Member for Environment Cabinet Member for Environment</p> <p>Edition 1</p>	<p>Consultation on the original scheme was carried out during 2006/07 – further consultation, should we receive further additional funding, will be carried out with key stakeholders in the city including Brighton &amp; Hove buses and cycling groups.</p>	<p>Jenny Rowlands Tel: 291019</p>

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ENV 2887	11/09/08	<p>All Wards  <b>Nature Conservation and Development Supplementary Planning Document (SPD)</b></p> <p>To report on the outcome of the statutory consultation on the draft nature conservation and development SPD and to seek approval for adoption.</p>	<p>Cabinet Member for Environment</p> <p>Edition 3</p>	<p>The draft SPD underwent a period of statutory public consultation for 6 weeks from 12 February to 25th March 2008. Among those consulted were Government agencies (including the Environment Agency and Natural England), Brighton &amp; Hove City Council officers, members of the public, environment and community groups and businesses. In all several hundred organisations, groups and/or individuals were consulted and the draft SPD was also publicised on the council's website and in the Brighton &amp; Hove Argus.</p>	<p>Martin Randall Tel: 01273 292257</p>

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ENV 2914	11/09/08	<p>All Wards  <b>Consultation on the Proposed Changes to Planning Policy Statement 6: Planning for Town Centres</b></p> <p>The purpose of this report is to consult members on the changes proposed to Planning Policy Statement 6 (PPS6) - Planning for Town Centres. Cabinet endorsement sought of the Council's consultation response to PPS6, which will be reported back to the Communities and Local Government Consultation:</p>	<p>Cabinet Member for Environment</p> <p>Edition 3</p>	<p>Internal consultation with economic Development and Tourism. National responses are invited to DCLG by 3rd October 2008.</p>	<p>Martin Randall Tel: 01273 292257</p>
ENV 4006	11/09/08	<p>East Brighton  <b>North Street Mixed Priority Route (MPR) Road Safety Scheme - Stage 2 Objections representations to Traffic Regulation Orders and Notice for Road Hump Entry Treatments</b></p>	<p>Cabinet Member for Environment</p>		<p>Owen McElroy Tel: 29-0368</p>

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ASC 2192	11/09/08	<p>All Wards  <b>Modernisation of Day Care Services for Older People</b></p> <p>Approval of new service model and specification (following VFM review and committee approval to broad direction of travel).</p>	<p>Cabinet Member for Adult Social Care &amp; Health</p> <p>Edition 1</p>	<p>Consultation undertaken as part of Value for money Review completed June 2008 included service users, staff, trade unions, commissioners, carers.</p>	<p>Anne Hagan Tel: 01273 296370</p>

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<p>ASC 3345</p> <p>For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.</p>	<p>11/09/08</p> <p>15/09/08</p>	<p>All Wards</p> <p><b>Fairer Contracting</b></p> <p>Approval to move to a new contracting framework in 2009/10 for Social Care Services.</p> <p>Fairer Contracting is the process used to drive up quality in care homes for older people and older people with mental health needs. It involves new contracts, a preferred provider scheme with enhanced payments to be paid to good and excellent homes.</p>	<p>Cabinet Member for Adult Social Care &amp; Health</p> <p>Joint Commissioning Board</p> <p>Cabinet Member for Adult Social Care &amp; Health</p>	<p>Stakeholders - have been kept abreast of key developments in Fairer Contracting through regular briefing notes.</p> <p>Care Home Providers – Throughout the Fairer Contracting process there have been regular meetings which have been attended by the Commission for Social Care Inspection, key care home providers and their representatives.</p> <p>In May 2008 the Brighton &amp; Hove Registered Care Homes Association hosted a meeting dedicated to Fairer Contracting that was attended by 34 care home owners/managers. A further meeting is planned for autumn 2008.</p>	<p>Jane MacDonald Tel: 295038</p>



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ASC 2191	11/09/08	All Wards <b>Self Directed Support Strategy</b>  To approve the strategy	Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health  Edition 1	Consultation will be undertaken as part of the work programme.	Denise D'Souza Tel: 295032
EEM 2829	16/09/08	All Wards <b>Social Enterprise Strategy</b>  To agree the social enterprise for the city.	Enterprise, Employment & Major Projects Cabinet Member Meeting  Cabinet Member for Enterprise, Employment & Major Projects Cabinet Member for Enterprise, Employment & Major Projects  Edition 2 Revised	Extensive consultation with the public, private and voluntary sectors, which included round table discussions, one to one dialogue with potential stakeholders, an internet based exercise for public comment and a seminar for Councillors and senior officers.	John Routledge Tel: 01273 291112

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CRT 2916	16/09/08	All Wards <b>Corporate Games</b>  Proposals to bid for and secure the 2009 Corporate Games for Brighton & Hove. This is a major business event with over 5,000 delegates.	Cabinet Member for Culture, Recreation & Tourism Cabinet Member for Culture, Recreation & Tourism  Edition 3	Consultation with local businesses, the local tourist industry, local regional business organisations and relevant Members by the end of August 2008.	Adam Bates Tel: 29-2600
<b>CABINET DECISIONS ANTICIPATED FOR THE 18 SEPTEMBER 2008</b>					
CAB 2193	18/09/08	All Wards <b>Communal Bins</b>  To agree an extension of communal bins in the city centre area.	Cabinet Cabinet Member for Environment  Edition 1	We have already consulted over 23,000 residents and all ward Councillors in the area affected in the area of the proposed extension.	Gillian Marston Tel: 01273 294701

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CAB 2201	18/09/08	All Wards <b>Falmer Academy Released Land</b>  For Cabinet to receive officers' assessment of the value and development potential of the released land.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects  Edition 1	None required at this stage. Would be carried out if development proceeds.	Angela Dymott Tel: 291450
CAB 2207	18/09/08	All Wards <b>Corporate Procurement Strategy</b>  To consider and approve the revised strategy.	Cabinet Cabinet Member for Central Services  Edition 1		Mark Ireland Tel: 01273 291240
CAB 2363	18/09/08	All Wards <b>Inclusive Council Policy</b>  To consider the Council's single equality scheme and related policies.	Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations  Edition 1 - Revised Version	The Council has received comment from the Equality Forums, communities of interest, statutory partners and interested stakeholders.	Janice Millman Tel: 01273 291080

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CAB 2876	18/09/08	<p>All Wards <b>Targeted Budget Management (TBM) Month 4</b></p> <p>To update members on the capital and revenue financial performance of the authority's General Fund and Housing Revenue Account as at Month 3 (June). The report will also include an update on financial recovery actions.</p>	<p>Cabinet Cabinet Member for Finance</p> <p>Edition 3</p>		Nigel Manvell Tel: 293104
CAB 3315	18/09/08	<p>St Peter's &amp; North Laine <b>Refurbishment of London Road and Lanes Car Parks</b></p> <p>To award tender for improvement works at London Road and the Lanes car parks.</p>	Cabinet	Not necessary	Austen Hunter Tel: 29-2245

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CAB 3382	18/09/08	<p>Regency <b>Vernon Gardens</b></p> <p>Disposal of Property</p>	Cabinet	<p>Consultation process was undertaken between 24/09/07 and 21/12/07 with groups including: people receiving respite or short term care, long stay residents, relatives and staff. A range of other stakeholders which included local GPs, district nurses, ward councillors, local MPs and social care assessment teams.</p> <p>A report was made to the ASC Committee on 28/01/08 recommending the option for refurbishment to provide nine extra care flats for people with a physical disability be explored.</p>	Karin Divall Tel: 294478

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<b>JOINT COMMISSIONING BOARD MEETING 15TH SEPTEMBER 2008</b>					

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4053	11/09/08	<p>All Wards <b>Fairer Contracting</b></p> <p>Approval to move to a new contracting framework in 2009/10 for Social Care Services.</p> <p>Fairer Contracting is the process used to drive up quality in care homes for older people and older people with mental health needs. It involves new contracts, a preferred provider scheme with enhanced payments to be paid to good and excellent homes.</p>	<p>Cabinet Member for Adult Social Care &amp; Health Cabinet Member for Housing</p>	<p>Stakeholders - have been kept abreast of key developments in Fairer Contracting through regular briefing notes.</p> <p>Care Home Providers – Throughout the Fairer Contracting process there have been regular meetings which have been attended by the Commission for Social Care Inspection, key care home providers and their representatives.</p> <p>In May 2008 the Brighton &amp; Hove Registered Care Homes Association hosted a meeting dedicated to Fairer Contracting that was attended by 34 care home owners/managers. A further meeting is planned for autumn 2008.</p>	<p>Jane MacDonald Tel: 295038</p>

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4087	15/09/08	All Wards <b>Self Directed Support Strategy</b>  To approve the strategy		Consultation will be undertaken as part of the work programme.	
<b>SPECIAL CABINET MEETING 24 SEPTEMBER 2008</b>					
CAB 3347	24/09/08	All Wards <b>Local Delivery Vehicle</b>  Seek approval for establishing a housing local delivery vehicle to assist the Council in meeting the Decent Homes Standard.	Cabinet Cabinet Member for Housing	Consultation with tenants via Housing Management Consultative Committee on 23/9/08; special 'Homing In' edition (1 <sup>st</sup> week September); special tenant meeting (2 <sup>nd</sup> week September).  If approved, report will go to Full Council on 9 <sup>th</sup> October for all members to debate plus opportunity for public questions, petitions etc.	Martin Reid Tel: 29-3321

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<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN OCTOBER 2008</b>					
ASC 2361	20/10/08 27/10/08	All Wards <b>Commissioning Plan for Short-Term Care</b>  Short term care consists of a range of services and commissioners are looking at quantity and types of provision to meet local need and cross health and social care provision.	Cabinet Member for Adult Social Care & Health  Joint Commissioning Board Cabinet Member for Adult Social Care & Health  Edition 1 - Revised Version	Consultation via project working groups with stakeholders, users and carers.	Jane MacDonald Tel: 295038

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CRT 2918	28/10/08	<p>All Wards <b>Libraries Plan</b></p> <p>Set out an action plan for public library development in the city over the next three years.</p>	<p>Cabinet Member for Culture, Recreation &amp; Tourism Cabinet Member for Culture, Recreation &amp; Tourism</p> <p>Edition 3</p>	<p>Wide consultation involving Members, Overview &amp; Scrutiny Committee for Culture, Tourism &amp; enterprise, stakeholders, partners and library users. Building on the existing body of research that includes recent library user and community surveys, focus groups, audit reviews and staff service days.</p>	<p>Sally McMahon Tel: 296963</p>

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EEM 2909	06/01/09	<p>All Wards  <b>Business Retention Inward Investment</b></p> <p>To consider and agree the business retention and inward investment retention strategy for the city along with an implementation plan to the end of 2010.</p>	<p>Cabinet Member for Enterprise, Employment &amp; Major Projects            Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 3</p>	<p>Key stakeholders in the city, selected cross sector businesses in the city, neighbouring local authorities, Members and Lead officers. Inward Investment Agencies and Economic Partnerships. By meetings, appointments, phone and e-mail. Closing date Mid-September 2008.</p>	<p>Cheryl Finella Tel: 291095</p>

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EEM 2920	28/10/08	<p>Preston Park <b>London Road Regeneration</b></p> <p>An update on the proposals being developed by St James's Investments for a scheme to regenerate London Road to the south and west of Preston Circus.</p>	<p>Cabinet Member for Enterprise, Employment &amp; Major Projects Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 3</p>	<p>Initial public and stakeholder consultation held 23-26 April 2008. Consultation with tenants at New England House held 9 and 11 July 2008. Second public and stakeholder consultation held 16-19 July 2008. Third public and stakeholder consultation planned for September/October 2008, specific dates to be arranged.</p>	Sean Hambrook Tel: 290362
<b>CABINET DECISIONS ANTICIPATED FOR THE 16 OCTOBER 2008</b>					

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CAB 3342	16/10/08	All Wards <b>Update and outcome of the formal consultation stage for the proposed Falmer Academy</b>  Outcome of formal consultation process and determination of the future of Falmer High School.	Cabinet Cabinet Member for Children & Young People  Edition 4	Informal consultation stage outcome was reported to Cabinet in July 2008. The formal consultation stage takes place between 1st September and 10th October 2008.	Gil Sweetenham Tel: 293433
CAB 2392	16/10/08	All Wards <b>Secretary of State's Proposed Modifications to the Draft South East Plan</b>  To set out the City Council's response to the proposed modifications.	Cabinet  Edition 2	The City Council is a consultee in this instance. Other council services i.e. Economic development / Housing, and other partners will be consulted once the form of the proposed modifications are known.	Mike Holford Tel: 292501

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CAB 2195	16/10/08	<p>All Wards <b>Patcham Court Farm – Update on Disposal</b></p> <p>To update cabinet on the progress of the disposal of this site within the context of the current property market and to set out the available options on the way forward.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 1</p>		Angela Dymott Tel: 291450
CAB 2912	16/10/08	<p>All Wards <b>Temporary Staffing for City Clean</b></p> <p>Approval sought to enter into a contract for the provision of temporary staffing for CityClean.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 4</p>		Lance Richard Tel: 295925

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CAB 2379	16/10/08	All Wards <b>Corporate Enforcement Policy</b>  To provide the outcome of the consultation process on the draft Corporate Enforcement Policy and recommend the adoption of the revised policy.	Cabinet Cabinet Member for Environment  Edition 2	Draft Policy was considered by the Policy & Resources Committee on the 7 February 2008. Brighton & Hove Business Forum and all known linked Associations. All internal Directorates and Workers Forums, also to be on the council website, to go to the Police and East & West Sussex. Consultation to finish at the end of July.	John Peerless Tel: 292486
CAB 2381	16/10/08	All Wards <b>Surveillance Policy</b>  To provide an update on the revisions to the original Surveillance Policy agreed by the Policy & Resources Committee in 2005	Cabinet Cabinet Member for Environment  Edition 2	No consultation – report follows a legal framework and has been amended to reflect the advice and recommendations of the Surveillance Commissioner	John Peerless Tel: 292486

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CAB 2889	20/11/08	All Wards <b>Preston Barracks</b>  To update Cabinet with the latest developments in relation to the Preston Barracks scheme and to seek agreement to the next stages.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects  Edition 3	Cabinet Member for Enterprise, Employment & Major Projects and members of the Preston Barracks Project Board.	Mark Jago Tel: 291106
CAB 2205	16/10/08	All Wards <b>Asset Management Plan &amp; Corporate Property Strategy 2008-11</b>  An update of the current asset management plan and corporate property strategy providing a strategic overview of Brighton & Hove City Council's property assets and the systems, processes and policies in place to manage and maintain them covering the three-year period 2008-11.	Cabinet Cabinet Member for Central Services  Edition 1		Angela Dymott Tel: 291450

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CAB 2358	16/10/08	All Wards <b>King Alfred Redevelopment</b>  To report on progress of the project and the satisfaction of conditions under the development agreement.	Cabinet  Edition 1 - Revised Version	Legal Services, Strategic Finance, Leisure Services.	Jenny Rowlands Tel: 291019
CAB 3396	16/10/08	All Wards <b>Wilson Avenue/City College Brighton and Hove</b>  To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects  Edition 4	The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.	Max Woodford Tel: 29-3451
<b>CHILDREN'S TRUST BOARD MEETING 20TH OCTOBER 2008</b>					
<b>JOINT COMMISSIONING BOARD MEETING 27TH OCTOBER 2008</b>					

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JCB 4055	27/10/08	<p>All Wards <b>Commissioning Plan for Short-Term Care</b></p> <p>Short term care consists of a range of services and commissioners are looking at quantity and types of provision to meet local need and cross health and social care provision.</p>	<p>Joint Commissioning Board</p> <p>Edition 4</p>	<p>Consultation via project working groups with stakeholders, users and carers.</p>	<p>Jane MacDonald Tel: 295038</p>
<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN NOVEMBER</b>					
HSG 2182	12/11/08	<p>All Wards <b>Housing Management Repairs &amp; Maintenance ICT Strategy</b></p> <p>To agree a new ICT strategy for repairs &amp; maintenance, and to seek authority to proceed with implementation.</p> <p>This was deferred to Housing Cabinet Member Meeting for the 12 November 2008.</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 1</p>	<p>Housing Management Consultative Committee, in September 2008.</p>	<p>Steve Corbett Tel: 291396</p>

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HSG 2184	12/11/08	All Wards <b>Housing Management Estates Service Review</b>  This was deferred to the November Housing Cabinet Member Meeting.	Cabinet Member for Housing  Edition 1	Housing Management Consultative Committee, in September 2008.	Hilary Edgar Tel: 293354
HSG 2190	12/11/08	All Wards <b>Value for Money Review of Housing</b>  Final report of the Value for Money review of Housing Services.  This was deferred to the November Housing Cabinet Member Meeting.	Cabinet Member for Housing  Edition 1	Staff Housing Management Consultative Committee in September 2008	Nick Hibberd Tel: 293316

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HSG 2159	12/11/08	<p>All Wards <b>Sussex Partnership Trust (SPT) Contract</b></p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This was deferred to the November Housing Cabinet Member Meeting (originally set for 02 July CMM).</p>	<p>Cabinet Member for Housing</p> <p>Edition 1</p>	<p>Joint with Primary Care Trust. Consultation regarding Foundation Trust underway, including Health Overview and Scrutiny Committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 295032</p>

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HSG 2189	12/11/08	<p>All Wards <b>Review of Learning Disability Day Services</b></p> <p>To present options for changes to the way day services are delivered.</p> <p>This was deferred to the November Housing Cabinet Member meeting (originally set for the 10<sup>th</sup> September CMM).</p>	<p>Cabinet Member for Housing</p> <p>Edition 1</p>	<p>Cabinet Member Adult Social Care &amp; Health Cllr Ken Norman.</p> <p>The formal 12 week consultation will involve all key stakeholders: service users, family carers, the Learning Disability Partnership Board and key partners in the voluntary sector. We will be ensuring that account is taken of the most accessible ways of communicating with our service users given their specific communications needs as a result of their learning disabilities.</p>	<p>Naomi Cox Tel: 295813</p>

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HSG 2880	12/11/08 08/12/08	All Wards <b>Review of Learning Disability Commissioning Strategy and 3-year Financial Plan</b>  To present the plan for future commissioning of learning disability services in the city.	Cabinet Member for Housing  Joint Commissioning Board Cabinet Member for Housing  Edition 3	Cabinet Member Adult Social Care & Health Councillor Ken Norman. The formal 12 week consultation will involve key stakeholders; service users family carers, the Primary Care Trust, providers of services in the statutory, private, independent and voluntary sector organisations and the Learning Disability Partnership Board'.	Diana Bernhardt Tel: 292363
HSG 2158	12/11/08	All Wards <b>Housing Management Tenancy Agreement Review</b>	Cabinet Member for Housing Cabinet Member for Housing  Edition 1	Consultation with tenants at Area Panels during October and Housing Management Consultative Committee in September.	Helen Clarkmead Tel: 293250

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HSG 2188	12/11/08	All Wards <b>Housing Revenue Account Business Plan Update</b>  To update the Housing Revenue Account business plan.	Cabinet Member for Housing Cabinet Member for Housing  Edition 1	To be considered by Housing Management Consultative Committee in September.	Nick Hibberd Tel: 293316
<b>CABINET DECISIONS ANTICIPATED FOR THE 20 NOVEMBER 2008</b>					
CAB 2884	20/11/08	All Wards <b>Targeted Budget Management (TBM) Month 6</b>  To update members on the capital and revenue financial performance of the authority's General Fund and Housing Revenue Account as at Month 6 (September). The report will also include an update on financial recovery actions.	Cabinet Cabinet Member for Finance  Edition 3		Nigel Manvell Tel: 293104

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CAB 3398	20/11/08	All Wards <b>Cultural Strategy</b>	Cabinet Cabinet Member for Enterprise, Employment & Major Projects	Culture, Tourism & Enterprise overview & Scrutiny on 13 November, stakeholders and Members.	Paula Murray Tel: (01273) 292534
CAB 3413		All Wards <b>i360 – Landscaping strategy</b>	Cabinet Cabinet Member for Enterprise, Employment & Major Projects	Consultation with local businesses, members and stakeholders in November 2008.	Paula Murray Tel: (01273) 292534

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ENV 3322	06/11/08	<p>All Wards  <b>Partial Review of SE Plan- Gypsies, Travellers and Travelling Show People: Pitch Numbers and Distribution Options for Public Consultation</b></p> <p>The Report will recommend to SEERA the 'preferred option' for Brighton &amp; Hove in terms of pitch numbers for Gypsies, Travellers and Travelling Showpeople.</p>	<p>Cabinet Member for Environment            Cabinet Member for Environment</p> <p>Edition 4</p>	<p>Consultation took place summer 2007. Results were reported to P&amp;R Committee Sept 2007. Consultation involved local gypsy/traveller groups and relevant stakeholders.</p> <p>SEERA's consultation on the distribution options is due to take place 1 September 2008 – 21 November 2008. They will be consulting all local authorities within the SE regions and relevant stakeholders, gypsy/traveller groups.</p>	<p>Sandra Rogers Tel: 292502</p>

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CAB 2870	20/11/08	<p>All Wards <b>Community Engagement Framework</b></p> <p>The framework will set out the strategic vision and guiding principles for community engagement within Brighton and Hove and the priority actions to improve engagement activity in the city.</p>	<p>Cabinet Cabinet Member for Community Affairs, Inclusion &amp; Internal Relations</p> <p>Edition 3</p>	<p>The framework builds on a wide range of consultation already undertaken in the city. There is also a detailed development process that will be carried out from June through to September 2008.</p>	<p>Anthony Zacharzewski Tel: 296855</p>
<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN DECEMBER</b>					
ASC 2164	08/12/08	<p>All Wards <b>Sussex Partnership Trust Contract</b></p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This will now be deferred to the Adult Social Care &amp; Health Cabinet Member Meeting in December 2008 (originally set for 02 July CMM).</p>	<p>Cabinet Member for Adult Social Care &amp; Health Cabinet Member for Adult Social Care &amp; Health</p> <p>Edition 1</p>	<p>Joint with Primary Care Trust. Consultation regarding the Foundation Trust underway including Health Overview and Scrutiny committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 295032</p>
<b>CABINET DECISIONS ANTICIPATED FOR THE 18 DECEMBER 2008</b>					

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CAB 2874	18/12/08	<p>All Wards <b>Award of Contract for New HR/Payroll system</b></p> <p>Following Policy &amp; Resources Committee approval in January 2008 to go out to tender, this report to Cabinet will recommend a preferred contractor to deliver a new HR and Payroll system. Cabinet will be asked to approve the release of funds and the decision to purchase.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 3</p>	None as yet	Shaun Rafferty Tel: 291290
CAB 4002	18/12/08	<p>All Wards <b>Procurement of the Corporate Building Cleaning Contract</b></p> <p>To seek approval for the re-tendering under European Regulations of the Council's corporate building cleaning 4-year contract.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 4</p>		Angela Dymott Tel: 291450
<b>CHILDREN'S TRUST BOARD MEETING 1ST DECEMBER 2008</b>					

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CTB 3083	01/12/08	All Wards <b>Changes to Funding for the Early Years Free Entitlement</b>  To seek agreement on the targeting of the increased early years free entitlement from September 2009.	Children & Young People's Trust Board Cabinet Member for Children & Young People  Edition 4	Consultation will take place with the Early Years Funding group, early Years Providers including schools and the Schools Forum.	James Dougan Tel: 295511
CTB 2868	01/12/08	All Wards <b>Commissioning Strategy for Youth and Connexions</b>  To agree a commissioning strategy for the Youth Support Services including the Connexions Service.	Children & Young People's Trust Board Cabinet Member for Children & Young People  Edition 3	Consultation will take place with stakeholders and the Youth & Connexions Service Board during August and September 2008.	Gillian Cunliffe Tel: 293447
<b>JOINT COMMISSIONING BOARD MEETING 8TH DECEMBER 2008</b>					
<b>REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS</b>					
ENV 3385	03/09/08	All Wards <b>Operational Changes at City Clean</b>  Operational adjustments to recycling and refuse routes and days of collection, and staffing changes.	Director of Environment	The standard employer/union/employee consultations.	Gillian Marston Tel: 01273 294701

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ENV 4000	22/08/08	<p>All Wards  <b>NCP Compensation Payment Authorisation</b></p> <p>To authorise the payment of the agreed sum to NCP in order to enable the Council to obtain vacant possession of 5 'Omnibus' car parks, in accordance with the decisions of the Cabinet and Policy &amp; Resources Committee taken on the 10 July 2008 and 29 November 2007 respectively.</p>	Director of Environment		Mark Prior Tel: 01273 292095

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